

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**August 7, 2013  
3:00 P.M.**

**Committee Members Present:** Debbie Mahaffee, Pam Horak, Linda Beard,  
Carol Stair, Ann Pascoe

**Committee Members Absent:** Robbie Kelly

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Kevin Paluszak

**LHRC Affiliates Present:**

ARC Greater Prince William-INSIGHT – Christina Nicole  
Volunteers of American – Carrie Cortz, Candace Vanderwater  
Destiny Place, LLC – Deborah Roundtree, Terri Partehett, Vonzella

**Behavior Consultants:**

Alternative Path Training School – Gerri Barbato

\*\*\*\*\*

The regular scheduled meeting of the Prince William Local Human Rights  
Committee was convened on August 7, 2013 at 3:04 p.m. in the Conference  
Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

\*\*\*\*\*

**NOTIFICATION OF EXPANSION OF PROGRAMS FOR COMPASS  
COUNSELING OF NOVA AND THERAPEUTIC INTERVENTIONS, AS  
FOLLOWS:**

COMPASS Counseling of NOVA will be adding two additional locations to their license for Therapeutic Day Treatment Program in Spotsylvania County Schools. The schools are: Post Oak Middle School and Freedom Middle School.

Therapeutic Interventions will expand their Therapeutic Day Treatment Program to include the T. C. Satellite Campus in the City of Alexandria. The service address is Landmark Mall, 5810 Duke St., Alexandria, VA. 22304.

The Arc of Greater Prince William/INSIGHT program is opening another group home called Swans Creek located at 17967 Swans Creek Lane, Dumfries, VA 22026. The opening date is September 5, 2013.

\*\*\*\*\*

**APPROVAL OF MINUTES**

**RESOLUTION 08-07-01**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of July 10, 2013; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the July 10, 2013 meeting.

**Vote:**

**Ayes**--Mahaffee, Horak, Beard, Stair

**Nays**—None

**Abstained From Vote** - None

**Absent During Vote**—Pascoe

**Absent From Meeting**—Kelly

\*\*\*\*\*

**ACCEPTED AFFILIATION OF EXCEPTIONAL MATTERS, LLC WITH  
THE PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE**

**RESOLUTION 08-07-02**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

**WHEREAS**, the Human Rights policies and procedures for Exceptional Matters, LLC has been received by the Office of Human Rights; and

**WHEREAS**, Exceptional Matters, LLC has provided the necessary information to the Prince William Local Human Rights Committee; and

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the information;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby accept the affiliation of Exceptional Matters, LLC.

**Vote:**

**Ayes--**Mahaffee, Horak, Beard, Stair, Pascoe

**Nays—**None

**Abstained From Vote -** None

**Absent During Vote—**None

**Absent From Meeting—**Kelly

**RATIFIED THE EXECUTIVE COMMITTEE'S ACTIONS FOR THE  
LOCAL HUMAN RIGHTS COMMITTEE MEETING ON JULY 10, 2013**

**RESOLUTION 08-07-03**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, due to lack of a quorum of the full Committee, a quorum of the Executive Committee of the Local Human Rights Committee was obtained for the meeting on July 10, 2013; and

**WHEREAS**, ratification of the actions of the Executive Committee on July 10, 2013 is required by a quorum of the full membership of the Prince William Local Human Rights Committee; and

**WHEREAS**, the following actions were taken by the Executive Committee on July 10, 2013:

**APPROVED MINUTES OF JUNE 5, 2013**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR DEANA F.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR ROBBIE A.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR JOSH M.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR TEVY M.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
FOR NATHAN J.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR MONIQUE A.**

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR  
PLAN FOR ASHLEY C.**

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby ratify the actions of the Executive Committee on July 10, 2013, as listed above.

**Vote:**

**Ayes--**Mahaffee, Horak, Beard, Stair, Pascoe

**Nays—**None

**Abstained From Vote -** None

**Absent During Vote—**None

**Absent From Meeting—**Kelly

**AUTHORIZED CLOSED SESSION**

**RESOLUTION 08-07-04**

**MOTION:** Pascoe

**SECOND:** Mahaffee

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Pascoe, Stair

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Kelly

\*\*\*\*\*

## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 08-07-05**

**MOTION:** Pascoe  
**SECOND:** Mahaffee

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Stair, Pascoe

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Kelly

\*\*\*\*\*

**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**Reviewed Update from July 10, 2013 meeting for J.M. and T. M.**

\*\*\*\*\*

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR AMIR H.**

**RESOLUTION 08-01-06**

**MOTION:** Stair

**SECOND:** Beard

**WHEREAS**, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Plan for Amir H. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Amis H.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Stair, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR JUSTIN W.**

**RESOLUTION 08-07-07**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Justin W. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Justin W. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Justin W.

**FURTHER, BE IT RESOLVED** that data sheets for August and September will be sent in for the Committee's review.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Stair, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly



**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR  
PLAN FOR DAVID H.**

**RESOLUTION 08-07-08**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for David H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for David H. has been presented to the Prince William Local Human Rights Committee for approval; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David H

**FURTHER BE IT RESOLVED** that the Plan will be revised and resubmitted to accurately reflect what criteria is able to be removed.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Pascoe, Stair

**Absent From Meeting** --

**Nays**—None

**Abstained**--None

**Absent During Vote**—Kelly

\*\*\*\*\*

**RECEIVED NOTIFICATION THAT RESTRICTIVE BEHAVIOR PLAN  
FOR CRISTOBOL G. WILL NO LONGER REQUIRE REVIEW BY THE  
LHRC AND THE BMC.**

\*\*\*\*\*

**APPROVED MH SUPPORTIVE LIVING PROGRAM RESIDENT  
AGREEMENT**

**RESOLUTION 08-07-09**

**MOTION:** Pascoe

**SECOND:** Stair

**WHEREAS**, the Human Rights Regulation that assure the rights of consumers receiving services, requires that rules and regulations that could violate one or more human rights of one or more individuals be reviewed by the Local Human Rights Committee before their implementation; and

**WHEREAS**, the Prince William County Community Services Mental Health Supportive Living Program Resident Agreement has developed rules and regulations for their supported townhouse program; and

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed these rules and regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Resident Agreement for the Community Services Mental Health Supportive Living Program is hereby approved.

**Vote:**

Ayes—Horak, Pascoe, Beard, Stair, Mahaffee

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—Kelly

\*\*\*\*\*

## **ANNUAL PROGRAM REVIEW**

### **VOLUNTEERS OF AMERICA:**

Candace Vanderwater, Program Director, presented the annual Report, first and second Quarter reports for Volunteers of America.

\*\*\*\*\*

### **TREE OF LIFE COUNSELING:**

Philicia Jefferson arrived after the meeting was closed so Tree of Life Counseling will be put on the Agenda for September.

\*\*\*\*\*

## **HUMAN RIGHTS ADVOCATE REPORT**

Kevin Paluszak provided information about programs in the Community.

\*\*\*\*\*

## **PROGRAM VISITS TO AFFILIATE PROGRAMS**

The Committee visited the Mansfield Group Home operated by Phoenix-N-Peace on July 24, 2013. The Committee will visit a group home operated by Haynesview on August 27, 2013.

\*\*\*\*\*

### **OTHER BUSINESS:**

None.

\*\*\*\*\*

## **ADJOURNMENT**

### **RESOLUTION 08-07-10**

**MOTION:** Stair

**SECOND:** Pascoe

There being no further business to discuss, the August 7, 2013 meeting of the Local Human Rights Committee was adjourned at 5:40 p.m.

**Vote:**

**Ayes**—Mahaffee, Horak, Beard, Pascoe, Stair

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting** – Kelly

\*\*\*\*\*